



## SPRING SHOWCASE 2020 AGREEMENT TIMELINE & INFORMATION



# illuminate!

## Finding the Light in All of Us!

**THIS  
PERMISSION/AGREEMENT**

**\*Due Back\***

**NOVEMBER 23<sup>rd</sup>**

**Hand in with Costume  
Payment & Last Page of  
Packet**

Paperwork Handed in  
After the 23<sup>rd</sup> will be charged  
a \$20.00 Late Fee

Dear Students/Families,

We believe in teaching professionalism in the performing arts – from classroom etiquette through performance. Our production is a professional show, complete with lighting, sound crew, stage management, backstage supervisors and auditorium security. The students work very hard all season to prepare for their performance. We highly encourage you to make this event special for them by inviting family and friends and maybe a small trip for ice cream afterwards!

Safety is our top priority for performers and their families. Our goal is to make each child's experience a positive and enjoyable one by not having much movement in the theatre. With this in mind, ALL students **MUST** remain backstage for the entirety of the performance. Backstage is supervised by an experienced child care team along with Infinite Motion faculty and staff, who will send them out for their final bow. Students will learn a routine in their regular weekly class during the month of May to be performed as our show finale with the entire cast.

The following pages contain a timeline you can follow throughout the year to know your deadlines and Academy happenings, such as Photo Week, Ticket Sales and more. Keep in mind, a copy of our event calendar can be found on our website and is updated regularly. Please read your monthly newsletter which is emailed and put on the website so you stay informed. In February, you will find a chart on the website listing your class information, including your mandatory dress rehearsal, photo session time and the show(s) your child is performing in.

When you are finished reading through this information, please sign and hand in the attached permission agreement.

It is due back to the Academy office no later than Saturday, November 23<sup>rd</sup>.

**ALL STUDENTS MUST HAND IN A FORM**, so be sure that if you opt to not have your child participate, you still must hand in your form with the *Opt Out* box checked.

If you have more than one dancer in the family, each dancer requires an individual form.

We are excited for the rest of the season and glad you are a part of it all.  
If you have any questions, feel free to contact us. Thank you!

~ Miss Rosanne & Miss Colleen

# WELCOME TO THE INFINITE MOTION EXPERIENCE

IT'S SHOWTIME...MOVE WITH US!

## Unique

We pride ourselves on the art of performance.

Students have this special weekend each season to showcase their hard work and dedication!

We strive to keep siblings in the same performance. We also do our best to keep students that take multiple classes in one common performance.

## Educational

Throughout the year, students study all aspects of the performing arts.

Each class learns how to space and rehearse their routine.

The students are taught backstage procedures and stage etiquette.

Through the use of lighting and microphones, the technical side of a performance is introduced.

## Professional

Students learn to dance, sing or act and turn it into a performance piece. While rehearsing in the classroom, working on memorization and interacting with each other, respect for and team work with one another is always reinforced. With pride and excitement, the students get on stage and entertain an audience. The performers are rewarded by the applause as bows are taken at curtain call as part of a full cast finale.

Dance routines and Musical Broadway scenes are choreographed and rehearsed with an expectation that ALL performers will be present for EVERY performance. If a student does not show up for one performance, it adversely affects the others in the class, which wouldn't be fair.

Also, as stated in this Recital Permission Agreement, students that do not attend Mandatory Dress Rehearsal will not be permitted to perform in the show as their absence will require us to re-space or re-assign their lines in a skit.

# 4 Simple Steps to a Successful Show Registration

#1

**READ** the attached Recital Packet. It is imperative that you read the Agreement thoroughly and understand the expectations for your participation.

#2

**WRITE IN TIGHT SIZE** (see grid on our website)

#3

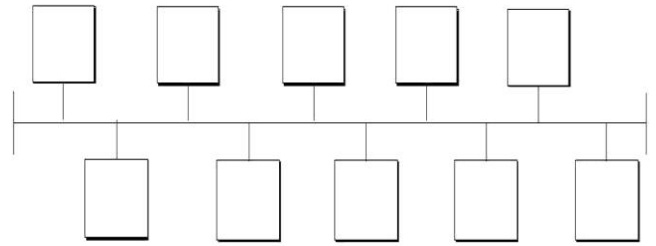
**ADD COSTUME COST AND  
PRE-ORDERS AND RETURN WITH PAYMENT**

This is your agreement and show registration.

#4

**SIGN & SUBMIT** to Front Desk No Later than **November 23, 2019** to avoid a late fee of \$20.00 per family.

# Time Line



**Please read details below about each upcoming event in date order**

## **FROM NOW THRU DECEMBER-----**

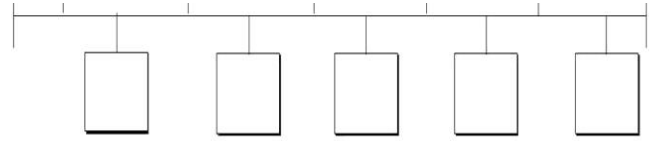
All students will be measured during their regular class time. We do take into consideration that students may grow from now until the end of the school year, and if a student is in the middle of a measurement, we do go up a size. Costumes are ordered mid-December.

## **NOVEMBER 23rd -----**

- **RECITAL PERMISSION FORMS AND COSTUME PAYMENT DUE. PLEASE BE SURE TO CHECK ALL SCHOOL EVENTS AND FAMILY OBLIGATIONS BEFORE SIGNING:**
  - By signing this agreement...
    - You are agreeing to ordering a costume for each class you are performing in
      - no refunds are given for costumes
      - size exchanges will be made upon Academy discretion
      - each costume will come with all accessories needed (headpieces, arm bands, etc.)
      - each costume will come with 1 pair of tights (if applicable)
    - You are agreeing to have the proper shoes as indicated on our website for your class
    - You are agreeing to attend the Mandatory Dress Rehearsal(s) and follow procedures as listed below
    - You are agreeing to participate in our Annual Showcase and follow procedures as listed below
    - You are responsible for knowing and adhering to your performance times & which show(s) you are in. This information will be posted sometime in February on the website
  - **Performances on Show Weekend:**
    - All classes will perform in 1 show on Recital Weekend
  - **Costume Costs Per Class:**

▪ Minis in Motion, Boys in Motion, Creative Motion I & II	\$75.00 per class
▪ Youth Programs / Boys 6-9	\$80.00 per class
▪ Primary, Moderate, Secondary, Intermediate/Advanced, Boys 9-12	\$95.00 per class
▪ NOTE: Combination classes for Secondary & Intermediate Levels	
Jazz & Contemporary will need 2 costumes @ \$95.00 each	\$190.00 per class
Ballet & Contemporary will need 2 costumes @ \$95.00 each	\$190.00 per class

All performers will go home with their costume(s) in the spring. You will be given instructions that go along with your costume on how to sew the straps, how to wear the headpiece, etc. During the dress rehearsal, we will be sure everyone matches so they are ready to perform!



## FEBRUARY-----

- **GET THE DETAILS!**

During the month of February, you will receive an email with links to the following information

- *Which show (s) your child will be performing in*
- *Your child's Mandatory Dress Rehearsal Date and Time*
- *Your child's scheduled Photo Day and Time*

## MARCH / APRIL -----

- **TICKETS GO ON SALE**

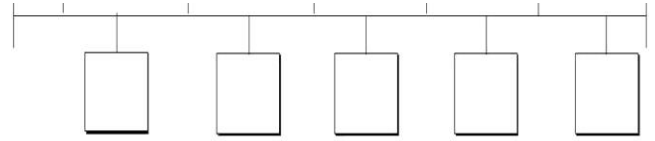
Makin' it Shine in Season 9!

- *Tickets go on sale sometime in March or April*
- *Tickets are \$22 in advance, plus a service fee for the online ordering*
- *Children 2 years and older require a ticket*
- *All seats are reserved*
- *If tickets remain available on show day, the cost is \$28.00 at the door*

## APRIL 20<sup>th</sup> thru APRIL 25<sup>th</sup> -----

- **CLASS AND INDIVIDUAL PHOTO DAYS – April 20-25**

- *It is imperative that all students come for the class photo.*
- *You will have the option to purchase the group photo as well as have individual pictures taken at that time. No other pictures are permitted on photo day. We appreciate your cooperation.*
- *Most photo sessions will be during your regular class time; some may require an additional day.*
- *We are pleased to work with Kathryn Yannalfo from Sky Photography in Ramsey - <http://www.photographybysky.com>*
- *Your Photo Session time will be posted on the website in February.*
- *This is a fun day at the Academy, however, very busy.*  
*Please...1 parent only per family. Thank you!*



## MAY 26<sup>th</sup> thru MAY 29 -----

### ○ MANDATORY DRESS REHEARSALS –

Tuesday thru Friday, May 26-May 29, 2020 at Indian Hills High School, Oakland, NJ

- Each class in the show will have a 15 minute stage dress rehearsal.
- During the 15 minute time slot:
  - we will make sure all of the performers’ costumes match, are sewn properly, headpiece is worn correctly, etc.
  - the class will space their dance for the stage
  - the class will run their dance with the music
- After your child rehearses, you can pick up your ordered items in the school lobby

All performers must attend the Mandatory Dress Rehearsal scheduled for their classes May 26-May 29, 2020 during their scheduled time which will be posted on the website in February.

ANY STUDENT THAT MISSES DRESS REHEARSAL WILL NOT BE PERMITTED TO PARTICIPATE IN THE SHOW.

If a performer is sick that day, he or she should try to come for the 15 minutes.

If he or she is too sick to attend, it is imperative that you contact the studio that morning, and a doctor’s note will be required to allow participation in the show.

### Infinite Motion Procedures for Dress Rehearsal

- Only 2 parents per student are permitted in the auditorium during dress rehearsal.
- Students should arrive in costume, but please change into your dance shoes upon arrival.
- If you have multiple costumes, a dressing area will be available for you to change.
- You may take pictures or video during the dress rehearsal, but please stay behind the staff area.
- Please arrive a few minutes early and sit with your class because we run ON TIME and cannot wait for you!

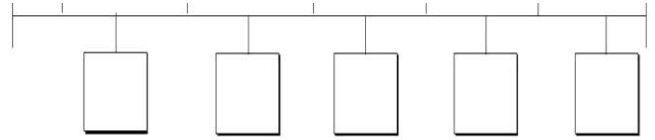
## MAY 30<sup>th</sup> AND MAY 31<sup>st</sup> -----

### ○ MANDATORY PERFORMANCES –

Saturday & Sunday, May 30-31 at Indian Hills High School, Oakland, NJ

The cast list for which performance your child is in will be posted on our website in February.

PERFORMANCES SPLIT AMONG THE SHOWS: We strive to keep siblings in the same performance. We also do our best to keep students that take multiple classes in one common performance. If your child takes multiple classes and those classes are not assigned to the same show, you will receive 1 complimentary ticket to be used at any performance. We do our best to keep siblings in the same performance; however, it is not always possible. If your family is affected by a split and your children are in different shows, each sibling will receive a complimentary student ticket in addition to 1 complimentary ticket for the family.



## PERFORMANCE TIMES ON SHOW WEEKEND

Saturday	May 30, 2020	11:30 am and 4:30 pm
Sunday	May 31, 2020	11:30 am and 4:30 pm

## Infinite Motion Procedures for our Annual Spring Showcase

- Doors open ½ hour before each show and each performance will run between 2-3 hours which includes an intermission.
- All performers are required to remain backstage for the entirety of the performance.
- We will request class moms for each class to volunteer to work backstage to supervise the group. If you volunteer to be with your class backstage, you will be able to watch your child perform from the wing...special seat!
- No parents, siblings, or relatives will be permitted backstage during the performance. Students/performers only.
- If there is an emergency or your child needs you backstage, you will be escorted back to the dressing room by an Infinite Motion staff member.
- One guardian is permitted to drop off their child in the backstage area 30 minutes prior to show time. The same guardian will be required to pick up their child once security has opened the backstage area for pick up.
- Please note that only IMPAA faculty, security, volunteer moms and personnel will be allowed backstage during show time for the safety of all.
- We ask that all students are present the entire month prior to the show; absences affect the performance.
- FINALE with the entire cast: This is a very special moment for the entire student cast to perform together and take their final class bow. All classes will be taught the Finale Dance & Bow during the month of May.
- GRADUATING SENIORS: please stop in the office so we can discuss your senior spotlight.
- MUSICAL BROADWAY STUDENTS may be required to attend a tech rehearsal/sound check prior to show time. Exact details will be handed out at Dress Rehearsal.

## ALL THE EXTRAS....

See attached flier for Pre-Show Package and Save!  
A la Carte options will be available in the spring.

- *Cast Tee Shirt*
- *DVD or Digital Download of the Show*
- *Show Program Ad*
- *Flowers*

## Showcase Agreement Attached

Please hand in 1 form per student no later than November 23, 2019

Forms must be completed properly, signed and dated.

Costume orders will not be processed if the form is incomplete.



# *Pre-Show Package*

TIME TO SHINE IN SEASON 9  
SAVE A DIME~ ORDER BY THE DEADLINE

## Pre-Show Package includes

\* Cast Tee Shirt with all student names on the back \*

\* DVD of the performance \*

\* 1/4 page ad in the program \*

\* Rose Flower Bouquet \*

\$99.00 Show Special

if ordered at time of Show Registration

Please select this option on your Performance Agreement

A La Carte Options Available in the Spring



# **SPRING SHOWCASE PERFORMANCE AGREEMENT**

**STUDENT NAME:** \_\_\_\_\_ **DATE SUBMITTED:** \_\_\_\_\_

- PARTICIPATE:** Please order my child \_\_\_\_\_ costume(s) for his/her Academy class participation. I have filled out the chart below including tight size and costume fees.
- OPT OUT:** My child will not be participating in the performances. Signature is required below.
- COMPANY/TEAM STUDENTS:** My child is company, however, please order him/her costumes for the following recreational classes.

1 \_\_\_\_\_ 2 \_\_\_\_\_  
 3 \_\_\_\_\_ 4 \_\_\_\_\_

**PLEASE ADD COSTS & SUBMIT PAYMENT WITH THIS FORM**

√	<b>COSTUME COST – BASED ON AGE</b> <i>All Costumes come complete with all accessories and tights to match.</i>	<b>COST PER COSTUME</b>	<b>QUANTITY (# of classes)</b>	<b>TOTAL</b>
	Minis in Motion / Creative Motion I and II / Boys in Motion	\$75.00		
	Youth Programs/Boys 6-8	\$80.00		
	Primary/Moderate/Secondary/Intermediate/Advanced/ Boys 9-12	\$95.00		
	Combination Class – 2 costumes per class	\$190.00		
	Pre – Show Package	\$99.00		
<b>TOTAL AMOUNT DUE</b>				<b>\$</b>

**AGREEMENT OF TERMS / SIGNATURE**

**I understand that by signing at the bottom of this page, I have read the ENTIRE show agreement and I agree to the following statements:**

- My child must attend the Mandatory Dress Rehearsal(s) during their scheduled time(s) May 26 – May 29, 2020.
- I understand that if my child misses dress rehearsal, she/he will not be permitted to participate in the show.
- My child must remain backstage for the entirety of the performance.
- I must obtain my child’s scheduled times for Dress Rehearsal, Ticket Day, Picture Day and Show Weekend when they are posted on the website & in the Academy in February.
- I understand that my child/children may be cast in multiple shows and that my children may not be performing in the same show as each other.
- If I am not working as a volunteer stage mom, I will not be permitted to the backstage area during the performance. I understand that I will be able to walk my child to the backstage area 30 minutes prior to show time, and I will be permitted to pick up my child once security has opened the backstage area for pick up after the show. I understand that signatures must match when dropping off and picking up my child. I understand that only IMPAA faculty, security, volunteer moms and personnel will be allowed backstage during show time for the safety of all performers. I do realize that if an emergency arises or my child needs me, I will be escorted to the dressing room by an IMPAA staff member. I understand volunteer moms must remain backstage until the entire class is picked up.
- I understand there are no refunds for costumes and size exchanges will be made upon Academy discretion.
- I understand that if I turn this form in later than November 23, 2019 I will be charged a \$20.00 late fee & there is no guarantee my child’s costume will be here in time for Photo Week in April.
- I understand that any lost costumes or costume accessory will result in a \$10.00 fee to cover shipping & handling in addition to the actual cost of the missing piece.
- My child must attend the group picture as scheduled the week of April 20-25.
- I understand that failure to follow through on this agreement will result in my child’s dismissal from Academy performance(s).

**Please attach check or cash or stop at the front desk to use a credit card. Card must be present at the time of sale. Please note your child’s tight size.**

- TIGHT SIZE:**  Child X2-6  Child C8-12  Adult Small/Medium  Adult Large/XLarge  Adult XXL
- Please have the Director call me regarding a question about the performance.
- My child is a graduating high school senior

**PARENT SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_